

<b>Applicant's Name</b>	
<b>Date</b>	
<b>Name of Reference</b>	
<b>Telephone Number</b>	
<b>Reason for Call</b>	Your name was provided by _____ as a childcare reference. We are considering having _____ come into our home to care for our children. Would this be a good time to ask you a few questions about _____?
How did you meet this applicant?	
How long have you known this applicant?	
Over what time period has this applicant cared for your children?	
What was the frequency of the childcare?	
Has this arrangement ended? If yes, why?	
How old were your children while the applicant cared for them?	
What can you tell me about the applicant's personality or disposition?	
How did your children feel about the applicant?	
Did the applicant show a concern for safety?	
To your knowledge, does the applicant smoke?	
To your knowledge, does the applicant drink? If yes, how often does the applicant drink?	
To your knowledge, is the applicant presently taking or has the applicant previously taken any drugs (other than over the counter or prescribed medications)?	
What can you tell me about the applicant's child care style, i.e., how does the applicant relate to your children?	
What activities did the applicant plan for the children?	
How does the applicant handle discipline?	
What were the applicant's responsibilities while employed by you?	
Did the applicant have any difficulty carrying any of these responsibilities out?	



If the applicants was responsible for driving your children: did you have any concerns regarding the applicant's driving ability?	
Was the applicant receptive to directions or suggestions you gave them regarding the care of your children?	
Did you have any concerns relating to the applicant's use of the TV and/or the phone and/or visitors while caring for your children?	
Typically, what condition was your home in when you returned?	
Did the applicant have any occasion to handle emergencies? If yes, was the emergency handled to your satisfaction?	
Can you comment on the applicant's reliability and punctuality?	
Was the applicant frequently absent?	
What did you see as the applicant's strengths?	
In what areas do you think the applicant could develop?	
Can you comment on the applicant's level of maturity and common sense?	
Can you comment on the applicant's ability to provide quality care to children in an <b>unsupervised</b> setting?	
(If applicable) Would you re-hire the applicant?	
_____ is applying for a position which involves the care of my children on an <b>unsupervised</b> basis for up to 12 hours a day, five days a week. Is there anything else you feel that I should know about the applicant before leaving my children in this individual's care?	