

The National Criminal Record Locator (NCRL) searches a proprietary criminal database containing more than 400 million records. The NCRL is used as a locator to identify additional jurisdictions in which an applicant potentially has a criminal record, is on a government watch list or is a registered sex offender. Because hiring decisions should not be made based on database information, Verifications automatically conducts a search in the originating jurisdiction if one or more hits are found.

Recommended For

The NCRL is intended for all employers wishing to perform a quick, national scan to develop additional jurisdictions in which a criminal record may be found. It is widely used by organizations in all industries.

Required Information

In order to search the NCRL, Verifications must have:

- First Name
- Last Name
- Date of Birth

Database Record Source

The NCRL contains more than 400 million records obtained from county, state and federal entities as well as incarceration and law enforcement records. Additionally, the database includes OFAC lists, FBI Most Wanted, Fugitive Lists from ten federal agencies (i.e. U.S. Marshals, U.S. Secret Service, U.S. DEA) and fugitive lists from numerous state and local law enforcement agencies.

For a complete list of NCRL sources, please request the document: *NCRL Source Information*.

Information Included in an NCRL Record

There are six main components to each record:

- Defendant Identifiers (i.e. name and date of birth)
- Dates
- Jurisdiction
- Level of offense
- Charge information
- Disposition information

Every record will include a date of birth and name, but other information may be missing or incomplete. Verifications will authorize a check of the appropriate jurisdiction for all hits. To meet Fair Credit Reporting Act (FCRA) requirements, Verifications will not report information found solely through the NCRL. Instead, the search results are used as a locator and only information verified in the subsequent originating jurisdiction search will be reported.

Scope of NCRL Search

The NCRL is a nationwide search of a database from a number of sources. The NRCL searches records from the past 7 or 10 years to fit your scope.

Offenses Requiring Additional Research in Originating Jurisdiction

All felony and misdemeanor records found in an NCRL search will automatically generate a search in the originating jurisdiction. Jurisdictions added as a result of an NCRL search may incur additional fees.



Sample NCRL Report

National Criminal Record Locator		PR-06/07/06
Source:	Various Databases	Complete
----- 06/07/07 Verification Completed -----		
Additional research at the jurisdictional level is required to complete this check. This information was requested and, upon receipt, will be included in the applicable jurisdiction contained in this report.		
PLEASE NOTE: For a listing of information sources used in this search, please go to: www.verificationsinc.com/bdt/ncrlsource.pdf		

Sample County Criminal Report Developed from NCRL Search

County Criminal		PR-06/08/07
Developed from NCRL		Complete
Source:	ILLINOIS/COOK	
Review Dates Starting:	1999	
Ending:	2006	
Criminal Search Results:	<p>A criminal record search must be conducted by an investigator or court clerk at this location. The information was requested on 06/06/07 and will be forwarded upon receipt.</p> <p>----- 06/08/07 Verification Completed -----</p> <p>**NOTE: The following case is located at county under Jennifer Marie Wilson and matching year of birth.</p> <p>Case number: #CR0009992001</p> <p>08/09/01 Criminal conspiracy, receiving stolen property (Felony)</p> <p>02/08/02 Guilty</p> <p>Sentence: Jail (duration not provided), probation (duration not provided) and \$8,965.40 restitution/fine/costs.</p> <p>The starting and ending dates shown above refer to the minimum number of years searched. Actual years searched may be greater and is dependent upon record availability in this repository using standard search methods. Information reported includes available records for the maximum period allowed under applicable law.</p>	

For information about Verifications employment screening products and applicant processing services, please contact Verifications at 1-866-455-0779, visit our website at www.verificationsinc.com, or email us at Sales@verificationsinc.com.

